

Annual Report 2007-2008

**FTK-Centre for Information
Technology**

**Jamia Millia Islamia
New Delhi**

**FTK-Centre for Information Technology
Jamia Millia Islamia, New Delhi**

Annual Report 2007-08

Projects completed

Campus Area Network Expansion

Networking of FTK-CIT/Noam Chomsky/CIRBS/ buildings
And CIT-Finance Office/ CIT-Education Faculty linking etc. : Rs. 87 lacs

Publications by Faculty Members

Zahid Husain Khan

Homdutt S. V.K. Jain <u>Z.H. Khan</u>	Atmospheric polycyclic aromatic hydrocarbons (PAHs) in the urban air of Delhi during 2003. Environ Monit Assess, DOI 10.1007/s10661-007-0096-2.
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S. Kazim Naqvi

S.Z Hussain S.K. Naqvi S.A.M Rizvi S.I. Ahson	QoS in Universal Access Method Setup for IEEE 802.11 Networks with respect to MAC layer performance parameters National Conference on Emerging Technologies organized by Integral University, Lucknow during 29-30 th March 2007.
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Seminars and Conferences Organized

Date	Programme	Organized by
06 August 2007	Extension Lecture on “E-Learning: The Future of Universities in the 21 st Century”, delivered by Dr. Abdul Waheed Khan, Assistant Director-General for Communication and Information, UNESCO, Paris.	FTK-Centre for Information Technology

31 October to 01 November 2007	Workshop on “IT for All”	FTK-Centre for Information Technology
15 January 2008	Lecture-cum-Demonstration on “Multimedia in Education” by Mr. Azyz Sharafy, Washburn University, USA.	FTK-Centre for Information Technology
15 January 2008	Workshop on “Multimedia in Education” by Mr. Azyz Sharafy, Washburn University, USA.	FTK-Centre for Information Technology
4 February 2008	Extension Lecture on “Digitization of Libraries” by Dr. James Harry Nye, Director, South Asia Language and Area Centre, University of Chicago, USA.	FTK-Centre for Information Technology
19 March 2008	Extension Lecture on “Understanding Light” by Zahid H. Khan.	FTK-Centre for Information Technology

Organization of JITEX-2007

Date	Programme	Organized by
29 th October – 2 nd November 2007	During the Foundation Week of Jamia, the centre organized “Jamia IT Exposition” (JITEX-2007) at FTK-Centre for Information Technology in which posters on interesting IT themes were displayed and reputed IT companies exhibited their products related to academics.	FTK-Centre for Information Technology

Seminars and Conferences attended by CIT Academic Staff

Zahid Husain Khan

31 July 2007	3 rd International Conference on ICT4D: “EINDIA 2007” and “Digital Learning India 20076 Conference”, organized by the Centre for Science, Development and Media Studies (CSDMS) at held at Taj Palace Hotel, New Delhi.
01 August 2007	Convocation of Jamsetji Tata National Virtual Academy, held at IGNOU, New Delhi.
14 September 2007	Chaired the Technical Session-V in the Workshop on “National Workshop on Software Security-2007 (NWSS-2007),” organized by the Department of Computer Science, JMI.
18 December 2007	“Oracle Higher Education Forum”, held at Hotel Shangri-La, Connaught Place, New Delhi.
8-9 February 2008	7 th Annual General Meeting of One World South Asia on the theme “Climate Justice for the Realization of MDGs: Southern Perspectives and Voices”, held at Inter-Continental Hotel, Nehru Place, New Delhi.
14 March 2008	DAAD Network Forum India 2008, German Academic Exchange Service, New Delhi, held at Hotel Oberoi Maidens, New Delhi.
15 March 2008	Chaired the Workshop Session VII on “Novel Techniques” in the Workshop on “Laser Spectroscopy and Nanophotonics”; Indian Institute of Technology, Delhi.
29-31 March 2008	International Conference & Exhibition on “Knowledge Parks”, organized by UNESCO and Qatar Foundation, at Doha, Qatar.

S. Kazim Naqvi

14 th September 2007	Acted as Rapporteur in the IV Technical Session in the Workshop on “National Workshop on Software Security-2007 (NWSS-2007),” organized by the Department of Computer Science, JMI.
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31 st October 2007	Acted as Reporteur in the II Technical Session on “Knowledge Preservation and Dissemination” in the Workshop on IT for All -2007, organized by the FTK-Centre for Information Technology , JMI.
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Muzaffar Azim

14 September 2007	Workshop on “National Workshop on Software Security-2007 (NWSS-2007),” organized by the Department of Computer Science, JMI.
15 February 2008	“E-learning for higher education”, held at Adobe Centre, Noida, Organized by Adobe India.
12 March 2008	Info-Session Programme of the German Academic Exchanges Service (DAAD), German Research Foundation (DFG), and Alexander von Humboldt Foundation (AvHF) at ATWS, JMI in which presentations were made by Mr. Ulrich Podewils, Director, DAAD, Dr. Gernot Gad, Director, DFG, and Dr. Amita Chandra, Humboldt Ambassador Scientist.

Jamal Akthar Khan

14 September 2007	Workshop on “National Workshop on Software Security-2007 (NWSS-2007),” organized by the Department of Computer Science, JMI.
January 30, 2008	National Seminar on Nano-Materials & Devices Organised By: Department of Physics, JMI

Junaid Akhtar

28 May 2008	GNU/Linux Localization Workshop : Issues faced in Regional Language Computing. Organized by Department of Computer Engineering, JMI.
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Common Workshops and Extension Lectures attended by all CIT Academic/Technical Staff

06 August 2007	Extension Lecture on “E-Learning: The Future of Universities in the 21 st Century”, delivered by Dr. Abdul Waheed Khan, Assistant Director-General for Communication and Information, UNESCO, Paris, Organized by FTK-Centre for Information Technology
31 October – 01 November 2007	Workshop on “IT for All” Organized by FTK-Centre for Information Technology
4 February 2008	Extension Lecture on “Digitization of Libraries” by Dr. James Harry Nye, Director, South Asia Language and Area Centre, University of Chicago, USA. Organized by FTK-Centre for Information Technology
15 January 2008	Lecture-cum Demonstration on “Multimedia in Education” by Mr. Azyz Sharafy, Washburn University, USA Organized by FTK-Centre for Information Technology.
15 January 2008	Workshop on “Multimedia in Education” by Mr. Azyz Sharafy, Washburn University, USA. Organized by FTK-Centre for Information Technology.
19 March 2008	“Understanding Light” . Extension Lecture for the faculty and students of the Faculty of Fine Arts, held at FTK-Centre for Information Technology, JMI.

Lectures and Talks Delivered

Zahid Husain Khan

<i>Date</i>	<i>Topic</i>	<i>Programme/Institution/Place</i>
24 January 2008	“Management and Governance of Universities: The Role of Information Technology”	Orientation Programme for Academic Administrators; organized by the Academic Staff College, JMI.

19 March 2008	“Understanding Light”	Extension Lecture for the faculty and students of the Faculty of Fine Arts, held at FTK-Centre for Information Technology, JMI.
31 March 2008	Knowledge Utilization – Challenges and Prospects”	Plenary Lecture delivered at the International Conference on “Knowledge Parks”, organized by UNESCO Paris and Qatar Foundation at Doha, Qatar.

S. Kazim Naqvi

<i>Date</i>	<i>Topic</i>	<i>Institution/Place</i>
31 st October 2008	Web 2.0 in Education during the second Technical Session on “New Technologies for Teaching and Learning” of the Workshop on IT for ALL.	FTK-Centre for Information Technology, Jamia Millia Islamia
14 th November, 2007	RDBMS, Data Warehousing and Data Mining for Bioinformatics (2 Sessions) during the Three day training programme on “Database and Data Mining for Bioinformatics” organized by DCS, Jamia Millia Islamia during 14 th Nov – 16 th Nov, 2007.	Department of Computer Science, Jamia Millia Islamia
10 th December 2007	Setting up of IEEE 802.11 based Networks for students of MCA V Semester.	<i>Department of Computer Science, Jamia Millia Islamia .</i>
14 th December 2007	Introduction to Management Information systems for the students of PG Diploma in Management of NGOs.	Department of Social Work, Jamia Millia Islamia
9 th and 10 th Jan. 2008	XML for Bioinformatics (2 Sessions) during the Three day Training Programme on “Semantic Web and Ontologies in Bioinformatics” organized by DCS, Jamia Millia Islamia during 9 th Jan – 11 th Jan. 2008.	Department of Computer Science, Jamia Millia Islamia

10 th January 2008	Hands on Session on XML tools during the Three day Training Programme on “Semantic Web and Ontologies in Bioinformatics” organized by DCS, Jamia Millia Islamia during 9 th Jan – 11 th Jan. 2008.	Department of Computer Science, Jamia Millia Islamia
12 th March 2008	Office Automation and Management Information System for MA(HRM) students.	Department of Social Work, JMI

Muzaffar Azim

<i>Date</i>	<i>Topic</i>	<i>Programme/Institution/Place</i>
31 October – 01 November 2007	Content Management System	Workshop on “IT for All” organized by FTK-CIT , JMI.

Azizullah Khan

<i>Date</i>	<i>Topic</i>	<i>Programme/Institution/Place</i>
8.6.2007.	Web-based Jamia email system	Dy. Registrars and Assistant Registrars Jamia Millia Islamia

Mohd. Wasiful Hasan

<i>Date</i>	<i>Topic</i>	<i>Programme/Institution/Place</i>
18 August 2007	Managing Databases using MS-EXCEL & MS-ACCESS	Orientation Programme for Lecturers organized by the Academic Staff College, JMI.
21 January 2008	Managing Databases using MS-EXCEL & MS-ACCESS	Orientation Programme for Administrative Staff (Asst. Registrars, Assistant Librarians, Administrative Officers etc.) organized by the Academic Staff College, JMI.
27-28 March 2008	Managing Databases using MS-EXCEL & MS-ACCESS	Orientation Programme for Lecturers organized by the Academic Staff College, JMI.

Membership of Academic and Professional Bodies held by Faculty Members

Zahid Husain Khan

- Life Member, Indian Physics Association.
- Life Member, Indian Laser Association.
- Life Member, Indian Society of Atomic & Molecular Physics.
- Life Member, Asian Physical Society.
- Life Member, Astronomical Society of India.
- Life Member, Indian Geological Congress.
- Member, New York Academy of Sciences.
- Life Member, Indian Chapter of International Centre for Theoretical Physics.

S. Kazim Naqvi

Member of a Committee for Preparation and Evaluation of Course Material for Technical Education by National Council for Promotion of Urdu Language, MHRD, GOI.

Muzaffar Azim

Life Member, Computer Society of India.

Contribution of Faculty Members to Corporate Life of the University

Zahid Husain Khan

- Nodal Officer, Annual Convocation 2007.
- Chairman, Sub-Purchase Committee, Computers and Peripherals.
- Chairman, Establishment Committee.
- Chairman, Ordinance Review Committee.
- Chairman of the Committee to prepare norms for meeting the requirements of non-teaching staff in respect of newly created faculties/departments/offices, JMI.

- Chairman, Inquiry Committee to enquire about the purchase and installation of 16 mm Film Projector by AJK-MCRC.
- Member of the XI Plan Coordination Committee.
- Member, Standing Committee on Act, Statutes and Ordinances
- Member of the Committee to prepare the norms for enhancement of remunerations payable to the employees working on consolidated salaries/contract basis Member, Work Study Committee, Arjun Singh Centre for Distance and Open Learning.
- Vice-Chancellor's nominee as a member of the Technical Committee, AJK Mass Communication Research Centre.
- Member of the committee to assess the labs and equipment installed in the Department of Biosciences.
- Member of the committee to assess the requirement of computers and peripherals in the Department of Mathematics.
- Member of the committee to assess the purchase of laptops for the Department of Electronics and Communication Engineering.
- Vice-Chancellor's nominee to the Admission Committee for B.Tech. course.
- Vice-Chancellor's nominee in various Screening Committees for the non-teaching staff.
- Vice-Chancellor's nominee in various Departmental Promotion Committees (DPC) for the non-teaching staff.
- Member, Board of Studies, Department of Biosciences.
- Member, Faculty Committee, Faculty of Fine Arts.
- Coordinated and organized the visit of Dr. Jerry Farley, President, Washburn University, USA to Jamia Millia Islamia and interactive meeting of the delegation with the Deans of Faculties and Directors of Centres of JMI on 22 February 2008.
- Organized an Info-Session Programme of the German Academic Exchanges Service (DAAD), German Research Foundation (DFG), and Alexander von Humboldt Foundation (AvHF) on 12 March 2008 at ATWS, JMI in which presentations were made by Mr. Ulrich Podewils, Director, DAAD, Dr. Gernot Gad, Director, DFG, and Dr. Amita Chandra, Humboldt Ambassador Scientist.

S. Kazim Naqvi

- Member, Sub-Purchase Committee, Computers and Peripherals, Jamia Millia Islamia.
- Member, Sub-Purchase Committee, Digital Equalizer Program (DEP), JMI
- Prepared framework document for setting up of computing cluster at Department of Physics.

- Prepared Specifications and Tender document for the purchase of networking equipment in the V Phase of network expansion.
- Prepared Specifications and Tender document for the Annual Maintenance Contract for maintenance of PCs and peripherals in the university.
- Member, Committee of Studies of the Centre for Comparative Religions & Civilizations, Jamia Millia Islamia.
- Member, Moderation Committee, Department of Economics.
- Member, Moderation Committee, Department of Computer Science.
- Nominated as member of Admission Committee by the Dean, Faculty of Natural Sciences for admission to M.C.A. program.
- Nominated as member of Admission Committee by the Dean, Faculty of Social Sciences for admission to B.A.C.A. program.

Muzaffar Azim

- Member, Technical Committee for Computers and Peripherals.
- Member, Write off Committee of obsolete/unserviceable computers and accessories.
- As Technical person, I have been associated with Training as well as various programmes for enhancing IT Knowledge in the University.
- As Coordinator of Training Programmes, FTK-Centre for Information Technology, JMI, organized training programmes for the Jamia staff as per following details :
 - MIS Training Programme (12th June & 14th June 2007)
 - Fundamentals of Computer Applications Programme (6 -10 Aug. 2007)
 - e-Presentation Training Programme (20 - 24 Aug. 2007)
 - Adobe Presenter 6 Training Programme (3 -7 Sept. 2007)
 - Training Programme on e-Presentation (20 – 25 Sept. 2007)
 - Training Programme on Fundamental of Computer Applications (11 - 15 Nov. 2007)
 - Fundamental of Computer Application (12 - 23 Nov. 2007)
 - Training Programme on “e-Presentation (3 -7 Dec. 2007)
 - Multimedia in Education : Lecture & Demonstration (15th Jan. 2008)
- Worked as a resource Person for the following Training programmes :
 - “Fundamentals of Computer Applications” (6-10 August 2007) organized by FTK-Centre for Information Technology for Faculty Members of Jamia.
 - Training on “e-Presentation “ for the Research Scholars of Jamia (20-24 August 2007) organized by FTK-Centre for Information Technology.

- Training on Adobe Presenter 6 (3 -7 Sept. 2007) to Jamia employees.
- Training of research scholars on e-Presentation (3 -7 Dec. 2007)

Azizullah Khan

- Managed the Jamia website, jmi.nic.in, and provided services through VSAT Internet Connectivity from the National Informatics Centre.
- Managed the Jamia Alumni website, jmialumni.org upto 2007 and transferred the services at jmi.ac.in/alumni/index.php .
- Uploaded the following admission-related Information on the Jamia website:
 - ▶ Prospectus of all Faculties/Centres,
 - ▶ Application Forms for All Courses
 - ▶ Display of Admission Results,
 - ▶ List of Candidates called for Interview.
 - ▶ List of Candidates selected for Admission.
- Updated information on various subjects on the Jamia website, viz.,
 - ▶ Faculties, Departments and Centre's profile
 - ▶ Jamia Schools
 - ▶ Courses of Study
 - ▶ Examinations
 - ▶ Abstracts of Ph.D. Theses
 - ▶ Events and Conferences
 - ▶ Press Release
 - ▶ Outreach Programme
 - ▶ Notices & Tenders
 - ▶ Vacant Positions
 - ▶ Placements
 - ▶ Foreign Students' Info
 - ▶ Forms and Proforma
 - ▶ Act & Statutes
 - ▶ Ordinances
 - ▶ Academic Council : Minutes of Meetings
 - ▶ Executive Council : Minutes of Meetings
- Managed the Jamia Web-based email Services through <http://mail.jmi.ac.in>, creating 806 email accounts related to various officials, faculty and functionaries of Jamia:

- A software library at Centre has been established during 2007-2008 which has 83 software. From maintenance and management point of view, a Backup Server has also been setup.
- Managed Audio Visual & photo Archives. These have been set up for preservation videos and photographs of various events of CIT, which cover the following:
 - ▶ Launching of Jamia Website (2000),
 - ▶ Workshops : WITSA (2003) and EBB (2003),
 - ▶ Inauguration MIS Leased Line Network (2004),
 - ▶ Workshop on Macromedia Flash for Web Designing,
 - ▶ IT Training programme for faculty members,
 - ▶ Digital Equalizer Programme,
 - ▶ Extension Lectures,
 - ▶ e-Governance,
 - ▶ JITEX-2007,
 - ▶ Inaugural Function CIT New Building (2007),
 - ▶ Adobe Breeze Presentation and Workshop on Multimedia in Education.
- Web Applications modules designed and developed at Web Management Lab under eGovernance. A demo of these modules was given on 28.3.2008.
 - ▶ General Notices, Office Order, Circular, Tenders, Auctions, Corrigendum
 - ▶ Email Directory
 - ▶ Alumni Registration
 - ▶ Profile Registration
 - ▶ Admission Results Information System
- Web Applications modules designed and under progress for development
 - ▶ Examination Results on Jamia Website
 - ▶ Events and Conferences
- Worked as a resource Person for the Computer Training Programmes for Faculty Members of Jamia on themes: “Fundamentals of Computer Applications” (6-10 August 2007) organized by FTK-Centre for Information Technology.
- Worked as a resource Person for the Training on “e-Presentation “ for the Research Scholars of Jamia (20-24 August 2007) organized by FTK-Centre for Information Technology.

Mohd. Wasiful Hasan

- Participated as resource person in the MIS Training Programme for Faculty and Office Staff of Jamia during 12th June - 14th June 2007.
- Participated as resource person in the Computer Training Programmes for Faculty Members of Jamia on themes: “Fundamentals of Computer Applications” (6-10 August 2007).
- Streamlined the functioning of Payroll Module of FAOIS for managing Salary generation of the employees of Mass Communication Research Centre.
- Coordinated the MIS development work with the engineers from M/S SQL Star International.
- Prepared MIS-related Analytical Report on Admissions conducted in the University during the academic session 2007-2008.
- Prepared Training Material for users explaining the use of MS-EXCEL for conducting Admission in the University.
- Prepared a poster on JMI-MIS & FAOIS System for the Jamia Foundation Week Programme “Jamia IT Exposition” (JITEX-2007).
- Carried the responsibilities of Database Administrator.

Jamal Akhtar Khan

- Coordinated the Installation of Access Point at the following locations for providing WiFi Connectivity
 1. University Guest House
 2. VC Office/ Edward Saeed Hall
 3. Mandela House
 4. Bioscience department
 5. Sociology and Psychology department
 6. History and Geography department
 7. Faculty of Humanities & Languages
 8. Noam Chomsky Complex
 9. FTK-CIT
 10. Faculty of Education
 11. Old SRK Building
 12. BAK Girls Hostel
 13. GP Girls Hostel
- Coordinated the work of connection of Optical Fibre Cable to New Buildings:
 1. Noam Chomsky Complex
 2. Finance Office (Redundant link)
 3. New FTK-CIT Building

4. Centre for Interdisciplinary Research in Basic Sciences
 5. Physics department
 6. Geography and History department
- Coordinated the following works:
 1. Leased Line shifting from Old CIT to New CIT (router and modem shifted).
 2. Increase of more 2 Mbps Internet bandwidth by STPI
 3. Splashing of fibre between (i) New SRK Hostel and BRA Hostel
(ii)Administration and Noamchomskey Complex
 4. Fibre Termination in Building and Construction department as fibre cut by rats

Mohammad Nurul Islam

- Configured WSUS (Windows Server Update Services 3.0) to obtain updates and Install updates to client computer attached with WSUS 3.0.
- Participated as resource person in the MIS Training Programme for Teaching and Non Teaching Staff of Jamia during 12th June - 14th June 2007.
- Participated as resource person in the Computer Training Programmes held for Faculty Members of Jamia, based on the Topic: “Fundamentals of Computer Applications” (6-10 August 2007).
- Prepared a list of Participant appeared in “Workshop on IT for All”, design a Participant’s (Visitor’s) Card for workshop using Continuing Module of MIS held on 1-2 November 2007.
- Designed a Certificate awarded to the paper presented & attendees of “Workshop on IT for All” held on a-2 November 2007.
- Prepared Posters and PowerPoint Presentation on JMI-MIS & FAOIS System of Employee’s and student’s interest, for the Jamia Foundation Week Programme “Jamia IT Exposition” (JITEX-2007).
- Streamlined the functioning of Employee ID Card with the help of Establishment Section.
- Timely Analysis of MIS development work with the engineers from M/S SQL Star International.
- Designed immediate queries and reports needed by different departments/offices.
- Prepared queries related to Course Information and Entrance Application forms submitted during 2007-2008 for Hindustan Times correspondent.

- Prepared Training Material for users explaining the use of MS-EXCEL for conducting Admission in the University.
- Provide assistance to Local DBA.
- Carried out usual responsibility of Trend Micro Antivirus Server and MIS related queries raised by users.

Junaid Akhtar

- Working on Webserver for providing VSAT Internet connectivity from NIC
- Maintenance of the Jamia Website using IBServer
- Uploading/Updating/Creating Webpages of the following:
 - ▶ Admission related results
 - ▶ Prospectus, Admission Forms of Departments/Centres
 - ▶ Faculty member's profile
 - ▶ Press Release
 - ▶ Notices/Office Orders/Circular etc.
 - ▶ Tenders/Auctions/Corrigendum etc.
 - ▶ Courses of Study
 - ▶ Jamia School Webpages
 - ▶ Abstract of Ph. D. Theses 2006, 2007, 2008
 - ▶ Maintained 20 Centre's Webpages in Frame
 - ▶ Results of Annual Examinations
 - ▶ University Financial Reports 2005-06 & 2006-07 under Right to Information Act
- Backup/Restoration of Files
- Participation as a Resource Person for the Training Programme on Fundamental of Computer Applications
 - ▶ Class: PG Diploma in Tourism & Travel Management
 - ▶ MS Word and MS PowerPoint (Theory & Practice)
 - ▶ Exercises & problem solving for windows XP, MS-Word
 - ▶ Case Study Presentation
- Participation in Training/Workshop
 - ▶ e-Presentation Training Programme
 - ▶ Website Tools & Practice Session
 - ▶ Development of PowerPoint Presentation
 - ▶ Adobe Presenter 6 Training Programme
 - ▶ Adobe Presenter 6 & Practice Session
 - ▶ Workshop on IT for All (Reg. No. WS2007I060)
- Maintaining Software Library
 - ▶ Maintaining software Backup Server
 - ▶ Collection/issue of software
 - ▶ Maintaining records of software Library, Audio Visual & Photo Archives

Mohammad Hamid

- Performed following talks related with MIS :
 - ▶ Daily booting and testing the MIS server and managing the backup.
 - ▶ Solving some MIS related problems in the university.
 - ▶ Financial Bills entry of CIT in the MIS.
 - ▶ Engagement in MIS training of staff for preparation of admission entrance results.
 - ▶ Resolving some MIS related problems of students & staff.

- Performed following talks related with Content Management Server :
 - ▶ Managing Adobe connect professional server.
 - ▶ Creating and managing user accounts for KnowledgeGate server.
 - ▶ Creating presentations for trainings using Adobe Connect.
 - ▶ Creating tutorials for Adobe Presenter
 - ▶ Imparting training on Content Management System for faculty members of Jamia.
 - ▶ Research & Development on Learning Management Systems.
- Performed following talks related with Cyberoam Administration :

- Managing user accounts of Jamia employees for authentication and better Internet bandwidth utilization.
 - ▶ Setting up Internet usage policy for university staff & students.
 - ▶ Daily monitoring of Internet bandwidth.
 - ▶ Daily monitoring internet usage statistics through Cyberoam and taking backup of the data.
 - ▶ Resolving Cyberoam related problems of users.
 - ▶ Resolving internet related problems.

- Performed following talks related with Intranet Development :
 - ▶ Designed and developed the intranet website for Jamia Millia Islamia.
 - ▶ Designed the “software download section” on the e-governance website for downloading necessary software, training materials for university staff & students.
 - ▶ Designed a training calendar page to aware the staff about CIT Upcoming events & trainings schedule.
 - ▶ Developed a web hit counter to track the visitors of the website.
 - ▶ Daily updating and managing the website.

- Performed following talks related with Urdu Learning Software Implementation
 - ▶ Worked on the project “Urdu Online” for learning Urdu language through Hindi. A Web Application has been designed and published on the e-Governance Intranet website for this purpose.:

- Performed following talks related with Training Related :
 - ▶ Worked as a resource person in various computer training programmes conducted by the FTK-CIT:
 - ▶ MIS training of staff for preparation of admission entrance results.
 - ▶ Basic computer training for Jamia staff.
 - ▶ Training on breeze server and Adobe presenter to Jamia employees.
 - ▶ Training of research scholars on e-Presentation.
 - ▶ Training of students of the students of Tourism and Travel Management course.
- Designed many flayers and posters for various events in the Centre for Information Technology

Any Other Contribution by Faculty Members

Zahid Husain Khan

- Participated in the Roundtable Discussion on “Innovations in Distance Education” on the invitation of the Vice-Chancellor of the Indira Gandhi National Open University, jointly organized by IGNOU, Microsoft and Foundation for Innovation and Technology Transfer, IIT Delhi; held at IGNOU on 20 February 2008.
- Member, Selection Committee for DAAD Fellowships 2008-09 Programme,” German Academic Exchange Service (DAAD), New Delhi.
- Member, Selection Committee for DAAD Internship Programme for India,” German Academic Exchange Service (DAAD), New Delhi.
- Organized MIS Training Programme for Faculty and Office Staff of Jamia during 12 June - 14th June 2007.
- Organized a Training on “e-Presentation “for the Research Scholars of Jamia (20-24th August 2007.

S. Kazim Naqvi

Acted as a team-member in facilitating the following programmes:

- Establishing of one more 2-Mbps (1:1) radio-link from STPI Noida,
- Setting up of e-Governance Server at FTK-Centre for Information Technology.
- Development of Intranet site at <http://egov.jmi/eGov>
- Setting up and provisioning of ns2 simulator on egov server

- Setup the MRTG for bandwidth monitoring of traffic generated by Cyberoam UTM
- Configured DHCP facility for WiFi Access
- Configured Cyberoam for DNS resolution of internal servers
- Setup and demonstrated the Internet Radio facility at FTK-Centre for Information Technology
- Developed and demonstrated programs in MIS for enabling employees to see information such as their salary slip, salary-register, Loans, CPF, GPF Other income, etc.
- Initiated the development of On-line Complaint Management System
- Extension of the Campus Area Network
- Preparation of XI plan vision document for CIT
- Preparation of X plan appraisal document for CIT
- Acted as resource person in various training programmes organized by FTK-Centre for Information Technology for faculty members, staff and research scholars of the University.
- Acted as examiners for conducting viva-voce examination of MCA, M.Sc., M.Sc Tech, BCA, BACA at Jamia Millia Islamia and Jamia Hamdard
- Acted as a Judge in the “Web Doodle (Overnight Web Application Development)” competition organized by Jamia Hamdard under NERDZ 2007 programme during 3-4th November 2007

Muzaffar Azim

- Acted as examiners for conducting viva-voce examination of B.Com. at Jamia Millia Islamia.

Azizullah Khan

- Poster Preparation on “History of WWW” at “Jamia IT Exposition” (JITEX-2007) during the Foundation Week of the University during October 29-30, 2007.